

**Draft Agenda  
Management Committee Meeting**

**COST Action no. IC1207**

**Action Title: Parsing and multi-word expressions. Towards linguistic precision and computational efficiency in natural language processing (PARSEME)  
Venue Warsaw, Country Poland, Date: 17 September 2013**

1. Welcome to participants
  - a. Presentation of the Grant Holder's secretary (Beata Wójtowicz)
  - b. Short presentation of the new delegations (absent at the kick-off meeting on 8 March: Bulgaria, Croatia, Greece, Ireland, Slovakia, Slovenia)
2. Adoption of agenda (**vote required: one per country**)
3. Approval of minutes and matters arising of last meeting (**vote required, see archive**)
4. Update from the Action Chair
  - a. Status of Action, including participating countries
  - b. Action budget status
    - year 1 budget: **161,400 €**;
    - current state:
    - validating lower reimbursement rates for the hotel in Warsaw: 95 € per person per night instead of 120€ (**vote required**)
  - c. STSM status and new applications
    - new STSM funding rules (max. travel: 500€, max. per diem: 160€)
    - should the STSM assessment be formally delegated to Cvetana Krstev, with SC approval in case of: (i) conflict of interest, (ii) competing applications? (**vote required**)
    - one past mission, one pending application, WBP estimation: 9 STSMs in 2013-2014
    - next deadline: 10 January
5. Feedback from COST ICT Annual Progress Conference
6. Scientific planning
  - a. Scientific strategy
    - redefining WG2 and WG3 scopes and titles
    - lightweight procedure of joining the Action via at least one WG
    - gender balance and of Early Stage Researchers (ESR)
    - WG vice-leaders to be proposed especially among ESRs
    - links with related COST Actions (IC1002 MUMIA: future multilingual search engines; IS1006: Grammars of sign languages; IC1302 KEYSTONE: keyword-based search engines)
  - b. Action Budget Planning
  - c. Long-term planning (including anticipated locations and dates of future activities)
    - next general meeting venue in Athens, 10-14 March 2014 (**vote required**)
    - MWE workshop with a PARSEME special track, co-located with EACL in Gothenburg (Sweden), 26-27 April (**vote required**)
    - Training School, July 2014 - call for organizer
    - call for future general meeting organizers
    - contrastive state-of-the-art surveys in the 4 WGs, coordinated by the WG leaders, for the end of the budget year (May)
  - d. Dissemination planning (publications and outreach activities)
    - update on the website development ([www.parseme.eu](http://www.parseme.eu))
7. Non-COST membership in the Action
  - a. positive feedback from the Stanford University (Dan Flickinger)
  - b. positive feedback from the Federal University of Rio Grande do Sul (Aline Villavicencio)
  - c. partly positive feedback from Nuance (Ron Kaplan)
8. AOB
  - a. PARSEME spin-off and related projects on the national and international level
9. Location and date of next meeting: Athens, Greece, Monday, 10 March
10. Closing