

**Minutes  
Management Committee Meeting**

**COST Action no. IC1207  
Action Title: Parsing and multi-word expressions. Towards linguistic precision and  
computational efficiency in natural language processing (PARSEME)  
Venue: Athens, Country: Greece, 10 March 2014**

Note: several points below refer to the slides of the PARSEME plenary meeting (10/03/2014) downloadable at: <http://typo.uni-konstanz.de/parseme/images/Meeting/2014-03-11-Athens-meeting/PlenarySession/2014-03-10-parseme-plenary-session.pdf>

1. Welcome to participants  
*Checking the quorum: over 20 countries are represented at the meeting. The quorum is attained.*
2. Adoption of agenda  
*Vote results: no vote against, no abstention*
3. Approval of minutes and matters arising of last meeting  
The minutes are downloadable from: [http://typo.uni-konstanz.de/parseme/images/Meeting/2013-09-16-Warsaw-meeting/2013-09-17-Action\\_IC1207\\_MC\\_minutes\\_Warsaw.pdf](http://typo.uni-konstanz.de/parseme/images/Meeting/2013-09-16-Warsaw-meeting/2013-09-17-Action_IC1207_MC_minutes_Warsaw.pdf)  
*Vote results: no vote against, 2 abstentions*
4. Update from the Action Chair
  - a. Status of Action, including participating countries  
29 member countries, 1 intention to join, see slides pp. 2
  - b. Action budget status  
allocated budget: 161,400 €; spent budget: 46,038 €, see slides pp. 12
  - c. STSM status and new applications  
4 past STSMs, 3 STSMs to come in year 1, see slides pp. 14, 19
5. Promotion of gender balance and of Early Stage Researchers (ESR)  
women: 49% of the WG members, ESRs: 44%; cf. slides p. 3
6. Update from the Grant Holder  
Our Intermediate Financial Report (IFR) was validated, it satisfied the requirements for the processing of the second payment (35% of allocated budget - 56 490 euro) and the reporting requirements of the EC
7. Follow-up of MoU objectives
  - a. Progress report of working groups  
4 WGs, 80 members, scientific objectives and program defined, see slides pp. 5-11
  - b. Validating vice-leaders of the working groups  
WG4: Petya Osenova, Sofia, Bulgaria (leader: Victoria Rosén, Bergen, Norway)  
WG3: Matthieu Constant, Marne-la-Vallée, France (leader: Michael Rosner, Msida, Malta)  
WG2: Jakub Waszczuk, Blois, France (leader: Yannick Parmentier, Orléans, France)  
WG1: Gyri Smørðal Losnegaard, Bergen, Norway (leader: Manfred Sailer, Frankfurt, Germany)  
*Vote results: no vote against, no abstention*
8. Scientific planning
  - a. Scientific strategy
    - Promoting the involvement of MC members in the WGs; on-line list of WG members; unifying mailing lists (cf. slides p. 20)
    - Lowering the hotel reimbursement rates in Athens to 95 € per night  
*Vote results: no vote against, no abstention*
    - Should lowering hotel costs for future meetings be a rule (request from Doug Arnold)?  
The hotel reimbursement rates will always be adapted to the venue country. They will be voted individually for each venue.
  - b. Links with related COST actions - PARSEME members are encouraged to establish links with these actions and envisage common initiatives and events:
    - COST action IC1002 MUMIA (Multilingual and Multifaceted Interactive Information Access)
    - COST action IS1006 Signcram: Unraveling the grammars of European sign languages
    - COST action IC1302 KEYSTONE: Semantic keyword-based search on structured data sources
    - COST action IS1305 ENeL: European Network of e-Lexicography
    - COST action IS1312 TextLink: Structuring Discourse in Multilingual Europe
    - COST action IC1307 iV&L Net: The European Network on Integrating Vision and Language (iV&L Net): Combining Computer Vision and Language Processing For Advanced Search, Retrieval, Annotation and Description of Visual Data

c. Action Budget Planning

Suggestions to the Work and Budget Plan for year 2 (June 2014-May 2015) will be discussed at the WG and SC meetings.

d. Long-term planning (including anticipated locations and dates of future activities)

- Multiword Expressions Workshop (MWE 2014), 26-27 April, 2014, co-located with the EAACL 2014 conference, Gothenburg, Sweden, see slides p. 15
- 3rd general meeting, 8-10 September 2014, Haifa, Israel (see point 12 for the results of email voting)
- Training School in Prague, dedicated primarily to ESRs, one week, January 2015  
Vote results: no vote against, no abstention
- 4th general meeting, spring 2015 – proposal from Malta: March 2015  
Vote results: no vote against, no abstention
- Call for organizers of meeting 5 (autumn 2015) was published on the parseme-all mailing list (on 17 January 2014); the submission deadline is 3 September 2014.

e. Dissemination planning (Publications and outreach activities)

- Call for an Action's logo (cf. slides, p. 21)
- Academic outreach dissemination envisaged:
  - state-of-the-art surveys on the WG topics
  - communication on PARSEME at all big NLP conferences
  - mentions on PARSEME in all publications which have benefited from the Action
- Dissemination towards a large public (proposals from Antonio Branco)
  - updated and enlarged Wikipedia articles on multi-word expressions
  - toy lexicons of multi-word expressions
  - crowdsourcing of MWE lists

9. Requests for new members

**Romania**'s intension to join the action. MC candidates: Corina Forăscu, Dan Ioan Tufiş.

Vote results: no vote against, no abstention

Note: if an intention to join is submitted at least 12 month after the approval of the action (21/11/2012), an MC approval is needed.

10. Non-COST partner institutions

- Stanford University – validated by the MC
- Federal University of Rio Grande do Sul – validated by the MC but pending due to technical problems
- Nuance Communications – new application envisaged

11. Location and date of next meeting

Haifa, Israel, 8 or 9 September 2014

12. Results of the vote per email for the venue of the 3rd general meeting in September 2014

We have received 2 bids: from Haifa in Israel (Shuly Wintner) and from Sofia in Bulgaria (Svetla Koeva). The vote was organized per email in November 2014.

- Number of member countries at the beginning of the voting period (8 Nov 2013): 28
- Number of expressed votes: 27 (the unexpressed vote counts as abstaining)
- for Haifa: 14
- for Sofia: 11
- against both: 0
- abstaining: 3