Minutes
Management Committee Meeting

COST Action no. IC1207
Action Title: Parsing and multi-word expressions. Towards linguistic precision and computational efficiency in natural language processing (PARSEME)
Venue: Athens, Country: Greece, 10 March 2014

Note: several points below refer to the slides of the PARSEME plenary meeting (10/03/2014) downloadable at: http://typo.uni-konstanz.de/parseme/images/Meeting/2014-03-11-Athens-meeting/PlenarySession/2014-03-10-parseme-plenary-session.pdf

1. Welcome to participants
   Checking the quorum: over 20 countries are represented at the meeting. The quorum is attained.

2. Adoption of agenda
   Vote results: no vote against, no abstention

3. Approval of minutes and matters arising of last meeting
   The minutes are downloadable from: http://typo.uni-konstanz.de/parseme/images/Meeting/2013-09-16-Warsaw-meeting/2013-09-17-Action_IC1207_MC_minutes_Warsaw.pdf
   Vote results: no vote against, 2 abstentions

4. Update from the Action Chair
   a. Status of Action, including participating countries
      29 member countries, 1 intention to join, see slides pp. 2
   b. Action budget status
      allocated budget: 161,400 €; spent budget: 46,038 €, see slides pp. 12
   c. STSM status and new applications
      4 past STSMs, 3 STSMs to come in year 1, see slides pp. 14, 19

5. Promotion of gender balance and of Early Stage Researchers (ESR)
   women: 49% of the WG members, ESRs: 44%; cf. slides p. 3

6. Update from the Grant Holder
   Our Intermediate Financial Report (IFR) was validated, it satisfied the requirements for the processing of the second payment (35% of allocated budget - 56,490 euro) and the reporting requirements of the EC

7. Follow-up of MoU objectives
   a. Progress report of working groups
      4 WGs, 80 members, scientific objectives and program defined, see slides pp. 5-11
   b. Validating vice-leaders of the working groups
      WG4: Petya Osenova, Sofia, Bulgaria (leader: Victoria Rosén, Bergen, Norway)
      WG3: Matthieu Constant, Marne-la-Vallée, France (leader: Michael Rosner, Msida, Malta)
      WG2: Jakub Waszczuk, Blois, France (leader: Yannick Parmentier, Orléans, France)
      WG1: Gyri Smørdal Losnegaard, Bergen, Norway (leader: Manfred Sailer, Frankfurt, Germany)
   Vote results: no vote against, no abstention

8. Scientific planning
   a. Scientific strategy
      • Promoting the involvement of MC members in the WGs; on-line list of WG members; unifying mailing lists (cf. slides p. 20)
      • Lowering the hotel reimbursement rates in Athens to 95 € per night
         Vote results: no vote against, no abstention
      • Should lowering hotel costs for future meetings be a rule (request from Doug Arnold)?
         The hotel reimbursement rates will always be adapted to the venue country. They will be voted individually for each venue.
   b. Links with related COST actions - PARSEME members are encouraged to establish links with these actions and envisage common initiatives and events:
      • COST action IC1002 MUMIA (Multilingual and Multifaceted Interactive Information Access)
      • COST action IS1006 Signcram: Unraveling the grammars of European sign languages
      • COST action IC1302 KEYSTONE: Semantic keyword-based search on structured data sources
      • COST action IS1305 ENeL: European Network of e-Lexicography
      • COST action IS1312 TextLink: Structuring Discourse in Multilingual Europe
      • COST action IC1307 iv&V: The European Network on Integrating Vision and Language (iv&V Net): Combining Computer Vision and Language Processing For Advanced Search, Retrieval, Annotation and Description of Visual Data
c. Action Budget Planning
Suggestions to the Work and Budget Plan for year 2 (June 2014-May 2015) will be discussed at the WG and SC meetings.
d. Long-term planning (including anticipated locations and dates of future activities)
   • Multiword Expressions Workshop (MWE 2014), 26-27 April, 2014, co-located with the EACL 2014 conference, Gothenburg, Sweden, see slides p. 15
   • 3rd general meeting, 8-10 September 2014, Haifa, Israel (see point 12 for the results of email voting)
   • Training School in Prague, dedicated primarily to ESRs, one week, January 2015
     Vote results: no vote against, no abstention
   • 4th general meeting, spring 2015 – proposal from Malta: March 2015
     Vote results: no vote against, no abstention
   • Call for organizers of meeting 5 (autumn 2015) was published on the parseme-all mailing list (on 17 January 2014); the submission deadline is 3 September 2014.
e. Dissemination planning (Publications and outreach activities)
   • Call for an Action's logo (cf. slides, p. 21)
   • Academic outreach dissemination envisaged:
     ◦ state-of-the-art surveys on the WG topics
     ◦ communication on PARSEME at all big NLP conferences
     ◦ mentions on PARSEME in all publications which have benefited from the Action
   • Dissemination towards a large public (proposals from Antonio Branco)
     ◦ updated and enlarged Wikipedia articles on multi-word expressions
     ◦ toy lexicons of multi-word expressions
     ◦ crowdsourcing of MWE lists
9. Requests for new members
   Romania’s intention to join the action. MC candidates: Corina Forăscu, Dan Ioan Tufiş.
   Vote results: no vote against, no abstention
   Note: if an intention to join is submitted at least 12 month after the approval of the action (21/11/2012), an MC approval is needed.
10. Non-COST partner institutions
   • Stanford University – validated by the MC
   • Federal University of Rio Grande do Sul – validated by the MC but pending due to technical problems
   • Nuance Communications – new application envisaged
11. Location and date of next meeting
   Haifa, Israel, 8 or 9 September 2014
12. Results of the vote per email for the venue of the 3rd general meeting in September 2014
   We have received 2 bids: from Haifa in Israel (Shuly Wintner) and from Sofia in Bulgaria (Svetla Koeva). The vote was organized per email in November 2014.
   • Number of member countries at the beginning of the voting period (8 Nov 2013): 28
   • Number of expressed votes: 27 (the unexpressed vote counts as abstaining)
     • for Haifa: 14
     • for Sofia: 11
     • against both: 0
     • abstaining: 3