

Agenda Management Committee Meeting

COST Action no. IC1207

Action Title: Parsing and multi-word expressions. Towards linguistic precision and computational efficiency in natural language processing (PARSEME)

Venue Frankfurt am Main, Country Germany, 8 September 2014

Note: several points below refer to the slides of the PARSEME plenary meeting (8/09/2014) downloadable at: <http://typo.uni-konstanz.de/parseme/images/Meeting/2014-09-08-Frankfurt-meeting/PlenaryOpening/2014-09-08-parseme-Frankfurt-plenary-session.pdf>

1. Welcome to participants
 - Checking the quorum: 2/3 of the member countries, i.e. at least 20 countries, must be represented
2. Adoption of agenda (**vote needed, one per country, simple majority**)
3. Approval of minutes and matters arising of last meeting (**vote needed**)
 - The minutes are downloadable from: http://typo.uni-konstanz.de/parseme/images/Meeting/2014-03-11-Athens-meeting/MC%20Meeting/Action_IC1207_MC_Minutes-Athens-2014-03-10.pdf
4. Update from the Action Chair
 - a. Status of Action, including participating countries
 - 30 member countries, 1 informal intention to join (Finland), 2 official IPC institutions
 - b. Action budget status
 - Year 1: allocated budget: 161,400 €; spent budget: 148,713 €, see the slides for the expenditure per country, gender and age
 - Year 2: allocated budget: 187,940 €
 - c. STSM status and new applications
 - Year 1: planned budget - 22,500 €, spent budget - 14,210 € (9 STSMs, as planned)
 - Year 2: planned budget - 20,516 € (12 STSMs). 1 finished STSM, 1 running, 1 pending, 6 intensions (see slides p. 12)
5. Promotion of gender balance and of Early Stage Researchers (ESR)
 - women: 47% of members, ESRs: 48%
6. Update from the Grant Holder
 - Our Yearly Financial Raport has been approved. In the previous grant period we underspent 12,686,75 € that was returned to COST. We are still waiting for the payment of the 1st instalment of the current grant period.
 - For this period we have requested Strong Authentication feature, enabling Online Travel Reimbursement Request (OTRR) forms to be submitted fully online - all relevant documents/invoices/receipts will be uploaded to the e-COST system and not sent via regular mail to the Grant Holder anymore. All participants still have to keep the original invoices/receipts until 2019 for audit purposes. All participants will be notified about the new feature through the e-COST system.
7. Annual Progress Conference (feedback from DC)
 - New politics of inclusiveness towards: Bosnia and Herzegovina, Bulgaria, Cyprus, Czech Republic, Estonia, Croatia, Hungary, Lithuania, Latvia, Luxemburg, the former Yugoslav Republic of Macedonia, Malta, Poland, Portugal, Romania, Serbia, Slovenia, Slovakia, Turkey. Objective: about 50% of the COST budget should go to the countries contained on this list (see slides p. 5)
 - The European Science Foundation (ESF), who has been implementing agent for

COST under FP7, will cease to do so. A newly COST Association created will take over. This transition should be transparent for the COST actions.

- COST budget for 2014-2020: 300 million € from 2 H2020 programme

8. Follow-up of MoU objectives

a. Scientific assessment

Main successes, drawbacks and the key difficulties so far **(feedback from the MC)**

9. Scientific planning

a. Scientific strategy

- ESR representative substitute – ESR vote validation **(vote needed)**
- Feedback from the ESR session
- New mailing list for the ESRs
- Generic response deadline for early-sent invitations via e-COST: 2 weeks after the invitation has been sent out **(vote needed)**

b. Action Budget Planning

Reminder of the Work and Budget Plan for year 2 voted per email on : member parties - 30, voting parties - 27, absence of reply (interpreted as consent): 3, in favor of the WBP proposal - 30

The following minor errors have been spotted during the vote (as mentioned in my previous emails):

- page 1: the allocated budget is EUR 188.400,00 while the TOTAL EXPENDITURE p. 12 is EUR 187.940,00,
- page 10: "Valetta, Malta, March 2014" should be "March 2015",
- page 11: "Prague, the Czech Republic, 19-23 January 2014" should be "19-23 January 2015",
- page 11: OERSA is EUR 1,000, while it is 1000,10 € in the the summary budget p.12.

c. Long-term planning (including anticipated locations and dates of future activities)

- Training School in Prague, 19-23 January 2015 -
 - reimbursement rates for trainees and trainers (the travel reimbursement for trainees is a flat rate; the hotel reimbursement can be different for trainers and for trainees); proposal of a trainee travel and hotel flat rates, proposal of a trainer hotel flat rate **(vote needed)**
 - trainers and contents – see slides p. 10 **(vote needed)**
- 4th general meeting, Malta, 19-20 March 2015 – hotel reimbursement rates **(vote needed)**
- 5th general meeting – proposal from Alexandru Ioan University in Iasi (autumn 2015) **(vote needed)**
- Call for organizers of the 6th meeting (spring 2016), deadline 9 March 2015

d. Dissemination planning (Publications and outreach activities)

- PARSEME logo – presentation of 5 nominations, see slides pp. 14-17 **(vote needed)**

10. Meeting relocation from Haifa to Frankfurt

- reminder of the COST Office recommendation
- reminder of the MC vote - 26 countries out of 30 took part in the vote, no tacit approval rule applied:
 - 4 countries (Denmark, The Former Yugoslav Republic of Macedonia, Israel, Lithuania) IN FAVOR of maintaining the meeting in Haifa on 8-9 September 2014, under the circumstances described in the COST recommendation from 24 July)
 - 19 countries (Croatia, Czech Republic, Estonia, France, Germany, Hungary, Italy, Latvia, Netherlands, Norway, Romania, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland, Turkey, United Kingdom) AGAINST maintaining the

meeting in Haifa on 8-9 September 2014 (i.e. in favor of relocating the meeting to another COST country participating in PARSEME, under the circumstances that still have to be discussed),

- 3 countries (Greece, Malta, Poland) ABSTAINING (the vote from Greece reached us after the deadline),
- 4 countries (Bulgaria, Iceland, Ireland, Portugal) did not take part in the vote
- acknowledgement to the Israeli COST representative **(vote needed)**
- statement from Shuly Wintner (local organizer in Haifa)

11. AOB

12. Location and date of next meeting
Malta, 19 March 2015 (to be confirmed)

13. Closing