

COST Action IC1207
Action Title: Parsing and multi-word expressions. Towards linguistic precision and computational efficiency in natural language processing (PARSEME)

Minutes
Management Committee Meeting
Struga, FYR Macedonia
8 April 2016

1. Welcome to participants

2. Verification of the presence of two-thirds of the participating COST Countries (21 countries out of 31)
22 representatives present + 1 (arrived late)

3. Adoption of agenda

vote: 22 in favor, 0 against, 0 abstaining

4. Approval of minutes and matters arising of last meeting

The minutes are downloadable at: http://typo.uni-konstanz.de/parseme/images/Meeting/2015-09-23-lasi-meeting/MC-meeting/Action_IC1207_MC_Minutes_lasi_2015-09-23.pdf

vote: 22 in favor, 0 against, 0 abstaining

5. Update from the Action Chair

- New COST seasonality: end of budget year 3 on **30 April** instead of 31 May 2016 (with unchanged budget) – necessity for fast reimbursement claims after the Struga meeting
- Year 4: 1 May 2016 – **7 March 2017**
- Organizer of the 2nd training school – **La Rochelle** – selected by the MC vote on 3 October 2016. MC **vote results**:
 - Member parties (countries): 30
 - Voting parties: 23
 - Absence of reply: 7
 - In favor of Wolverhampton: 7
 - In favor of La Rochelle: 15
 - Abstaining: 1
- New member country – **Finland** – admitted by the MC vote on 9 February 2016. MC **vote results**:
 - Member parties (countries): 30
 - Voting parties: 25
 - Absence of reply (interpreted as consent): 5
 - In favor of Finland joining PARSEME: 30
- Request for an **extension of PARSEME's** duration (to 30 April 2017) and of its budget (by 20,000 EUR), so as to cover the shared task final workshop (planned for EACL, 3-4 April 2017, Valencia, Spain). The extension request will be submitted to COST in an official letter in June. MC **vote results**:
 - Member parties (countries): 31
 - Voting parties: 24
 - Absence of reply (interpreted as consent): 7
 - In favor: 31

6. Update from the Grant Holder: Action budget status

- We have submitted an Intermediate Financial Report which has been validated by COST. We

have savings of appx. 11,500 euro (of the past meetings and no bank fees for this running period), which will be shifted to STSMs, to the workshop in Skopje and to the general meeting in Struga. It allowed us to invite 13 participants (instead of 10) to the workshop, and increase the average reimbursement rate for the general meeting. 900 euro were shifted to STSMs. **Results of the MC vote** (on 20 January 2016) on this budget shift:

- Member parties (countries): 30
- Voting parties: 22
- Absence of reply (interpreted as consent): 8
- In favor of shifting the budget: 30
- A new regulation in COST VADEMECUM about travel expenses. Long distance travel is when an eligible participant travels across national borders. Local transport is when an eligible participant uses travel options that start and finish within one country's national borders - specifically not travelling across national borders. If the amount claimed for such journey is more than EUR 25, then supporting documents justifying the total amount claimed must be provided.

7. Update from the COST Association

- Ralph Stuebner is again our **Scientific Officer**

8. Monitoring of the Action

- Month 30 Progress Report submitted late 2016 has received a positive review („overall excellent results”). Major recommendations concern making the action deliverables more easily searchable (steps taken in March to adapt the website menu).

9. Scientific planning

a) Action Budget Planning – due to a shorter 4th budget year, and especially to substantial cuts in the overall COST funding (cf. petition signed in 2015), our year 4 budget is **decreased by 31%** with respect to year 3. It amounts to 117,500 EUR. As a result, only 2 major events instead of 3 will be organized. The **final, 8th general meeting**, initially planned for February 2017, had to be **cancelled**.

b) Long-term planning (including anticipated locations and dates of future activities)

- 2nd training school, 27 June - 1 July 2016, La Rochelle, France; proposed **reimbursement rates** (COST rules: trainers reimbursed like for meetings, different grants amount can be attributed to each trainee)
 - trainers: hotel flat rate **115 €/night** (rates in the recommended hotels: 90 EUR or 111 EUR); **vote: 23 in favor, 0 against, 0 abstaining**
 - trainees (flat rate grants):
 - 930 EUR for a trainee from outside France
 - 730 EUR for a trainee from France
 - 200 EUR for a local trainee
 - with these rates, we can fund 6 trainers and 32 trainees
 - **vote: 23 in favor, 0 against, 0 abstaining**
- 7th general meeting, 26-27 September 2016, Dubrovnik, Croatia – proposed **hotel reimbursement rates**: 60 EUR/day (local residence prices: 30-60 EUR); with these rates we can fund 55 participants; **increase to 70 euro/night** (to include breakfast); **vote: 23 in favor, 0 against, 0 abstaining**
- Progress in the PARSEME shared task on automatic detection of verbal MWEs:
 - 19 participating languages, divided into 4 language groups
 - 2 pilot annotation phases complete, annotation guidelines drafted and gradually enhanced
 - annotation tools under development
 - main annotation – April-September 2016
 - system evaluation – winter 2016/2017
 - final workshop planned for April 2017

c) Dissemination planning (Publications and outreach activities)

- WG1 survey on MWE lexicons to appear at LREC 2016
- WG1 book - close to publication
- WG2 book – call published
- WG3 survey - soon to be submitted
- 2 common WG4 surveys published as conference papers (TLT 2015, LREC 2016)
- Shared task proceedings planned for 2017
- A MWE-dedicated series planned for the Language Science Press (application in 2016)
- Notifications needed about all common publications having directly benefited from PARSEME

d) PARSEME follow-up

- PARSEME follow-up initiatives will be promoted in the selection of Dubrovnik posters and in future STSM calls
- stronger links with SIGLEX-MWE section and the MWE workshop are envisaged

10. Location and date of next meeting

7th general meeting, 26-27 September 2016, Dubrovnik, Croatia

11. Closing